

# MUFG How to complete the AML/CTF **Investor Identification Information Form**



In accordance with the Australian 'Anti Money Laundering and Counter Terrorism Financing Act 2006 (Cwlth)', organisations that provide specified financial services must carry out identification procedures commonly known as 'Know your Customer' or KYC to verify the identity of the customer. This requirement applies equally to individuals and non-individuals and extends in some circumstances to beneficial owners and controlling persons. Customers requesting a designated service will be asked to provide personal information as well as providing identification evidence.

### Which type of investor are you and which section of the form should you complete?

The amount of information you need to provide depends upon your Investor type. You need only complete the section(s) of the form that relate to your particular Investor type and circumstances, as follows:

Investor Type	Form
Individual	Individual (Complete one form for each joint individual holder)
Individual Minor	Individual Minor (Complete one form for each joint individual minor holder or account designation held for one or more minors.)
	Deceased (Complete the deceased individual form)
Deceased	Surviving joint individual (Complete the individual form)
Deceased	Surviving joint company (Complete the company form)
	Trust (Complete the trust form for the trust)
Company (foreign or domestic)	Company (Complete the company form for each company)
Trust (super fund, family trust, managed investment scheme etc)	Trust (Complete the trust form for each trust. If the trust has a corporate trustee, also complete the company form)

### What do you need to do?

- 1. Complete the appropriate form or forms for your Investor Type by typing it, or handwriting in blue or black pen ink. Do not use correction fluid/tape or pencil. Please initial all corrections. Complete one form for each Investor.
- 2. Include originally certified copies of identity documents as specified on each form or provide details to allow for eVerification of identity. A list of people who can certify documents is on the other side of this page. Do not send original documents as they may get lost. Certified copies of documents will not be returned to you.
- 3. Each Acting Authority/Authorised Representative e.g. Agent, Power of Attorney, Guardian etc. acting on behalf of an Individual Investor must identity themselves and provide supporting documentation.
- 4. Attach all of the relevant documents to the front of the transfer, transmission, sale authority form, or application form and mail to:

MUFG Corporate Markets (AU) Limited Registry Operations - AML/CTF Processing Locked Bag A14 SYDNEY SOUTH NSW 1235 **AUSTRALIA** 

#### Identification documents and eVerification (electronic verification of identity)

MUFG Corporate Markets can verify the identity of Australian and New Zealand individuals electronically using government issued identity documents such as passports and driver's licences. If you consent to your identity being verified electronically, complete the identity documents section on the form for your investor type(s). It is important that we receive all of the completed forms and identity document details or we may not be able to verify your identity. Please choose option 1, 2 or 3 in the Identification Documents section of each form you complete. If you are unable to provide the requested identity documents, please contact us for a list of alternatives that we can accept.

#### Who can certify identity documents for you?

'Certified' means a document has been certified as a true copy of a complete original document ('certified copy'); or a true copy of some of the information contained in a complete original document ('certified extract').

The following persons are authorised to certify documents under the AML/CTF Rules (Chapter 1, Part 1.2 "certified copy").

- 1. A person who, under a law in force in a State or Territory, is currently licensed or registered to practice in an occupation listed in Part 1 of Schedule 1 of the Statutory Declarations Regulations 2023;
- 2. A person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described);
- 3. A person listed in Part 2 of Schedule 1 of the Statutory Declarations Regulations 2023. For the purposes of these Rules, where Part 2 uses the term '5 or more years of continuous service', this should be read as '2 or more years of continuous service';
- 4. An officer with, or authorised representative of, a holder of an Australian financial services licence, having 2 or more years of continuous service with one or more licensees

- 5. An officer with, or a credit representative of, a holder of an Australian credit licence, having 2 or more years of continuous service with one or more licensees
- 6. A person in a foreign country who is authorised by law in that jurisdiction to administer oaths or affirmations or to authenticate documents [such as: a notary public of JP].
- 7. In addition, MUFG Corporate Markets will accept certifications from a person in a foreign country who holds an equivalent role in the foreign country to a person in Australia, specified in Parts 1 and 2 below.

In the following lists items 1 to 17 (Part 1) and items 1 to 40 (Part 2) are extracted from Schedule 2 of the Statutory Declarations Regulations 2023.

Certified documents will **not be** returned to the customer.

### Part 1 - Occupations

	Foreign	
Item	Equivalent	Occupations
1		Architect
2		Chiropractor
3		Dentist
4		Financial adviser or financial planner
5	✓	Legal practitioner
6	✓	Medical practitioner
7		Midwife
8		Migration agent registered under Division 3 of Part 3 of the Migration Act 1958
9		Nurse
10		Occupational therapist
11		Optometrist
12		Patent attorney
13		Pharmacist
14		Physiotherapist
15		Psychologist
16		Trade marks attorney
17		Veterinary surgeon

### Part 2 Other persons

Part 2	Other persons	
Item	Foreign Equivalent	Person
1		Accountant who is:
		(a) a fellow of the National Tax Accountants' Association; or
		(b) a member of any of the following:
		(i) Chartered Accountants Australia and New Zealand;
		(ii) the Association of Taxation and Management Accountants;
		(iii) CPA Australia;
		(iv) the Institute of Public Accountants
2		Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
3		APS employee engaged on an ongoing basis with 5 or more years of continuous service who is not specified in another item of this Part
4	$\checkmark$	Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the Consular Fees Act 1955)
5	$\checkmark$	Bailiff
6		Bank officer with 5 or more continuous years of service
7		Building society officer with 5 or more years of continuous service
8		Chief executive officer of a Commonwealth court
9	$\checkmark$	Clerk of a court
10	$\checkmark$	Commissioner for Affidavits
11	$\checkmark$	Commissioner for Declarations
12		Credit union officer with 5 or more years of continuous service
13		Employee of a Commonwealth authority engaged on a permanent basis with 5 or more years of continuous service who is not specified in another item in this Part
14	$\checkmark$	Employee of the Australian Trade and Investment Commission who is:
		(a) in a country or place outside Australia; and
		(b) authorised under paragraph 3(d) of the Consular Fees Act 1955; and
		(c) exercising the employee's function at that place

15	$\checkmark$	Employee of the Commonwealth who is:
		(a) at a place outside Australia; and
		(b) authorised under paragraph 3(c) of the Consular Fees Act 1955; and
		(c) exercising the employee's function at that place
16		Engineer who is:
		(a) a member of Engineers Australia, other than at the grade of student; or
		(b) a Registered Professional Engineer of Professionals Australia; or
		(c) registered as an engineer under a law of the Commonwealth, a State or Territory; or
		(d) registered on the National Engineering Register by Engineers Australia
17		Finance company officer with 5 or more years of continuous service
18		Holder of a statutory office not specified in another item of this Part
19	$\checkmark$	Judge
20	$\checkmark$	Justice of the Peace
21	$\checkmark$	Magistrate
22	$\checkmark$	Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the Marriage Act 1961
23		Master of a court
24	$\checkmark$	Member of the Australian Defence Force who is:
		(a) an officer; or
		(b) a non commissioned officer within the meaning of the Defence Force Discipline Act 1982 with 5 or more years of continuous service; or
		(c) a warrant officer within the meaning of that Act
25		Member of the Australasian Institute of Mining and Metallurgy
26		Member of the Governance Institute of Australia Ltd
27	$\checkmark$	Member of:
		(a) the Parliament of the Commonwealth; or
		(b) the Parliament of a State; or
		(c) a Territory legislature; or
		(d) a local government authority
28	✓	Minister of religion registered under Subdivision A of Division 1 of Part IV of the Marriage Act 1961
29	✓	Notary public, including a notary public (however described) exercising functions at a place outside:  (a) the Commonwealth; and
		(b) the external Territories of the Commonwealth
30		Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office providing postal services to the public
31		Permanent employee of:
		(a) a State or Territory or a State or Territory authority; or
		(b) a local government authority;
		with 5 or more years of continuous service, other than such an employee who is specified in another item of this Part
32	,	Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made
33	<b>√</b>	Police officer
34	✓	Registrar, or Deputy Registrar, of a court
35		Senior executive employee of a Commonwealth authority
36		Senior executive employee of a State or Territory
37		SES employee of the Commonwealth
38		Sheriff
39		Sheriff's officer
40		Teacher employed on a permanent full time or part time basis at a school or tertiary education institution

Personal Information Collection Notification Statement: MUFG Pension & Market Services ("MPMS") advises that your personal information and identification is collected by MPMS organisations for the administration of your investment as required or permitted by the Anti-Money Laundering & Counter Terrorism Financing Act 2006 (Cth) (AML/CTF) and accompanying Rules. Your information may be disclosed to the regulator AUSTRAC, other Commonwealth government agencies or law enforcement agencies. MPMS may request additional information or identity evidence from you before providing you with an AML/CTF designated service. For further details about our personal information handling practices, including how you may access and correct your personal information and raise privacy concerns, visit our website at https://www.mpms.mufg.com for a copy of the MPMS privacy policy, or contact us by phone on +61 1300 554 474 to request a copy.

This page left intentionally blank

# **Issuer Details**

Issuer Name (Share company or trust in which you hold securities e.g. Westpac) Security Code/Description

Section	on 1 Individual Ident	tification Details - p	rovide vour l e	gal Name details	
First Name			ddle Name(s)	gai itamo aotano	
Surname/Fa	ramily Name	Da	te of Birth	1 2000/	
Residential	I Street Address (Do not use a PO Box or	C/- Address)	DD MM	YYYY	
Suburb/Tov	wn/City	State/Territory/County/Region	Post/Zip code	Country (if not Australia)	
Other Name in the regist	es known by (Alias, Anglicised or short-nar ter)	me if reflected as such	Primary Occupation	or Business Activity or Indu	stry Sector
Country of F	Residency (other than Australia)		Country of Citizensh	nip (other than Australia)	
Source of w	wealth and funds used to purchase/acquire	e this product (e.g. Income, Inves	tments, Savings, Inherita	nce, Sale of Assets, Loan e	tc.) Provide details
Section	on 2	Sole Tra	nder		
If the indivi	idual investor is a sole trader, please pr	ovide the following additional in	nformation.		
Trading or	Business Name				
Business S	Street Address (Do not use PO Box or 0	C/- address)			
Suburb/To	own/City	State/Territory/County/Region	on Post/Zip code	Country (if not Australia	n)
Primary Bu	usiness Activity			Australian Business N	Number (ABN)
Section	on 3 Autho	orised Representativ	ve or Actina Au	thority	
	of person acting on behalf of the Individua	<u> </u>		Date of Birth	
Residential	I Street Address (Do not use a PO Box or	C/- Address)		Date Appointed as Rep	presentative or Authori
	attached a certified copy of my drivers licence, page provided details of 2 identity documents fro	·	•	, ,	Agent
	attached a certified copy of <u>my</u> authorisation				Power of Attorney Guardian Other - Specify
Please DO	NOT attach original documents. Send on	nly certified copies of original doc	uments. Documents will	not be returned.	
Tick ✓	Authorisation to Act				
	Authority to act as Investor's Agent				
	Power of Attorney				
	Guardianship Orders				

Other, please specify:

# Section 4

# **Identification Documents**

Please complete either Option 1, Option 2 or Option 3 and attach the applicable document(s). Please **DO NOT** attach original documents. If you select option 2 or 3, send only **certified copies** of original documents. Documents will not be returned.

### Option 1 – eVerification - Please complete Appendix A for each individual

#### Option 2 - Please attach at least 1 document

Tick ✓	Primary photographic identity document (certified)
	Drivers Licence (Not expired)
	Australian Passport (current or expired in the last 2 years)
	International Travel Document – foreign passport (Not expired)
	Proof of Age Card (Not expired)
	National Identity Card (Not expired)

# Option 3 – Please attach 1 primary non-photographic document <u>and</u> 1 secondary non-photographic document (certified); OR 2 primary non-photographic documents (certified)

Tick ✓	Primary non-photographic identity document;
	Australian Birth Certificate or Extract of Birth
	Australian Citizenship Certificate
	Foreign Citizenship Certificate
	Foreign Birth Certificate
	A Commonwealth of Australia Pension card or Healthcare card
Tick ✓	Secondary non-photographic identity document (If you don't have any or all of these secondary documents, contact MPMS for a list of other acceptable documents)
	A financial benefit notice issued by the Commonwealth, State or Territory within the last 12 months
	An income tax assessment notice issued within the last 12 months
	A local government notice (e.g. council rates) or utilities notice (e.g. power, gas or phone bill) issued within the last 3 months
Allfa	in law and design of a supplied to a companied by an Eurolish translation are and by an accordited translation

All lol	eigii iaiiguage uocu	illents must be acc	ompanied by an	Liigiisii traiisiat	ion prepared by an a	accredited translator

Investors signature or authorised representative	
	ø<
	A Comment

1	0.40.4	1	
- 1		- 1	YYYY



# INDIVIDUAL MINOR Investor Identification Information Form



# **Issuer Details**

Issuer Name (Share company or trust in which you hold securities e.g. Westpac) Security Code/Description

Section 1 Individual Identi	ification Details - p	rovide your Leg	al Name details
First Name	Mi	iddle Name(s)	
Surname/Family Name	Da	ate of Birth	YYYY
Residential Street Address (Do not use a PO Box or 0	C/- Address)		
Suburb/Town/City	State/Territory/County/Regio	n Post/Zip code	Country (if not Australia)
Other Names known by (Alias, Anglicised or short-name in the register)	ne if reflected as such	Primary Occupation	or Business Activity or Industry Sector
Country of Residency (other than Australia)		Country of Citizenshi	p (other than Australia)
Source of wealth and funds used to purchase/acquire	this product (e.g. Income, Inves	stments, Savings, Inheritar	nce, Sale of Assets, Loan etc.) Provide details

Secti	on 2 Authorised Representative or Ac	cting Authority			
-ull Name	of person acting on behalf of the Individual	Date of Birth			
		DD	MM YYYY		
Residentia	Street Address (Do not use a PO Box or C/- Address)	Date Appointed as	pointed as Representative or Authority		
		DD	MM YYYY		
I have	attached a certified copy of my drivers licence, passport or other photo Id which confirms my details a	bove and contains my signature; OR	Agent		
I have	provided details of 2 identity documents from Appendix A and consent to eVerification of $\boldsymbol{n}$	ny identity; and	Power of Attorney		
I have	attached a certified copy of $\underline{my}$ authorisation to Act on behalf of the Investor. (Tick from list	t below)	Parent or Guardian		
In the	case of a minor, I have attached a certified copy of the minor's full birth certificate.		Other - Specify		
lease <u>DO</u>	NOT attach original documents. Send only certified copies of original documents. Doc	cuments will not be returned.			
Tick √	Authorisation to Act				
	Authority to act as Investor's Agent				

Tick ✓	Authorisation to Act			
	Authority to act as Investor's Agent			
	Power of Attorney			
	Minor's full birth certificate showing the legal name of the minor and the legal name of the parent(s) signing this form			
	Guardianship Orders			
	Other, please specify:			

# **Section 3**

# **Identification Documents**

Please complete either Option 1, Option 2 or Option 3 and attach the applicable document(s). Please **DO NOT** attach original documents. If you select option 2 or 3, send only **certified copies** of original documents. Documents will not be returned.

### Option 1 – eVerification - Please complete Appendix A for each individual

#### Option 2 - Please attach at least 1 document

Tick ✓	Primary photographic identity document (certified)			
	Drivers Licence (Not expired)			
	Australian Passport (current or expired in the last 2 years)			
	International Travel Document – foreign passport (Not expired)			
	Proof of Age Card (Not expired)			
	National Identity Card (Not expired)			

# Option 3 – Please attach 1 primary non-photographic document <u>and</u> 1 secondary non-photographic document (certified); OR 2 primary non-photographic documents (certified)

Tick ✓	Primary non-photographic identity document;
	Australian Birth Certificate or Extract of Birth
	Australian Citizenship Certificate
	Foreign Citizenship Certificate
	Foreign Birth Certificate
	A Commonwealth of Australia Pension card or Healthcare card
Tick ✓	Secondary non-photographic identity document (If you don't have any or all of these secondary documents, contact MPMS for a list of other acceptable documents)
	A financial benefit notice issued by the Commonwealth, State or Territory within the last 12 months
	An income tax assessment notice issued within the last 12 months
	A local government notice (e.g. council rates) or utilities notice (e.g. power, gas or phone bill) issued within the last 3 months
	In relation to a minor (under 18 years of age) a full birth certificate
A 11 C	

### All foreign language documents must be accompanied by an English translation prepared by an accredited translator

Investors signature or authorised representative

Date



# MUFG DECEASED INDIVIDUAL **Investor Identification Information Form**



### **Issuer Details**

Security Code/Description Issuer Name (Share company or trust in which you hold securities e.g. Westpac)

Section 1 Deceased Individual Identification Details					
Middle Name(s)					
Date of Birth  DD					
Residential Street Address (Do not use a PO Box or C/- Address)					
Region Post/Zip code Country (if not Australia)					
Primary Occupation or Business Activity or Industry Sector					
Country of Citizenship (other than Australia)					
Source of wealth and funds used to purchase/acquire this product (e.g. Income, Investments, Savings, Inheritance, Sale of Assets, Loan etc.) Provide details					

#### **Authorised Representative or Acting Authority** Section 2 Full Name of person acting on behalf of the Deceased Individual Date of Birth Residential Street Address (Do not use a PO Box or C/- Address) Date Appointed as Representative or Authority I have attached a certified copy of my drivers licence, passport or other photo Id which confirms my details above and contains my signature; OR Surviving joint holder I have provided details of 2 identity documents from Appendix A and consent to eVerification of my identity; and Next of Kin

I have attached a copy of the authority signed by the Executor/Administrator/Next of Kin(s) appointing me as his/her/their legal representative in matters relating to this deceased estate; and

I have attached a certified copy of my authorisation to Act on behalf of the Deceased Individual; or

Executor/Administrator Legal Representative

I have attached a certified copy of the death certificate.

Please DO NOT attach original documents. Send only certified copies of original documents. Documents will not be returned.

Tick ✓	Authorisation to Act			
	Grant of Probate			
	Letters of Administration			
	Will (Only required if Probate or Letters of Administration have not been obtained. Full Will is not required - only send signing page and the first page specifying name of deceased and the appointment of executor/s)			
	Statutory Declaration - Next of Kin (go to MPMS website at www.au.investorcentre.mpms.mufg.com to download form, if required)			
	Legal representative authority to act for Executor, Administrator or Next of Kin			

# Section 3

# **Identification Documents**

Please complete either Option 1, Option 2 or Option 3 and attach the applicable document(s). Please **DO NOT** attach original documents. If you select option 2 or 3, send only **certified copies** of original documents. Documents will not be returned.

### Option 1 – eVerification - Please complete Appendix A for each individual

#### Option 2 - Please attach at least 1 document

Tick	✓	Primary photographic identity document (certified)			
		Drivers Licence (Not expired)			
		Australian Passport (current or expired in the last 2 years)			
		International Travel Document – foreign passport (Not expired)			
		Proof of Age Card (Not expired)			
		National Identity Card (Not expired)			

# Option 3 – Please attach 1 primary non-photographic document <u>and</u> 1 secondary non-photographic document (certified); OR 2 primary non-photographic documents (certified)

Tick ✓	✓ Primary non-photographic identity document;			
	Australian Birth Certificate or Extract of Birth			
	Australian Citizenship Certificate			
	Foreign Citizenship Certificate			
	Foreign Birth Certificate			
	A Commonwealth of Australia Pension card or Healthcare card			
Tick ✓	Secondary non-photographic identity document (If you don't have any or all of these secondary documents, contact MUFG Corporate Markets for a list of other acceptable documents)			
	A financial benefit notice issued by the Commonwealth, State or Territory within the last 12 months			
	An income tax assessment notice issued within the last 12 months			
	A local government notice (e.g. council rates) or utilities notice (e.g. power, gas or phone bill) issued within the last 3 months			
All fo	reign language documents must be accompanied by an English translation prepared by an accredited translator			

All foreign language documents must be accompanied by an English translation prepared by an accredited translator

nvestors signature or authorised representative	
	<u></u>

1	0.40.4	1	
- 1		- 1	YYYY



# **Investor Identification Information Form**



#### **Issuer Details**

Issuer Name (Share company or trust in which you hold securities e.g. Westpac) Security Code/Description

Section 1	Company Identific	ation Details	
Company Name		Country of Incorporation	/Origin
Registered Office Street	Address or Address of Australian Agent if a Foreign Company	Registered with ASIC (Do not use a PO Box or C/-	Address)
Suburb/Town/City		State/Territory/County/R	egion
Post/Zip code	Country (if not Australia)	ACN, ABN or ARBN (Busin	esses registered in Australia
Principal Place of Busine	ess (Do not use a PO Box or C/- Address)		
Suburb/Town/City	State/Territory/County/Region	Post/Zip code Country (if not Australia)	
Source of wealth and fur	ds used to purchase/acquire this product (e.g. Revenue, Inve	stments, Sale of Assets, Loan etc.) Provide details	

Principal business activity or industry sector e.g. retail, banking, financial services, primary production, mining and exploration, gambling, jewellery dealer, antique dealer etc.

Section 2 Custodian Attestation		
Please select company type from the list below:		
Are you acting in a custodial capacity for an individual, another company, a trust, or other entity?	No	Yes
In accordance with part 4.4.19 (a) to (d) of the AML/CTF Rules, chapter 4, does the custodian meet the definition of a custodian?	No	Yes
In accordance with part 4.4.19 (e) of the AML/CTF Rules, chapter 4, does the custodian attest that prior to requesting this designated service, it has carried out and will continue to carry out, all applicable customer identification procedures on the underlying account holder named or to be named in the register, including conducting ongoing customer due diligence requirements in accordance with chapter 15 of the AML/CTF?	No	Yes
If you answered YES to <u>all</u> of the above questions, then MUFG Corporate Markets is <u>able</u> to apply the chapter 4, part 4.4 custodian rules to this account and will rely upon the customer due diligence conducted by the custodian on the underlying account holder named or to be named in the register. If requested to do so at any time after the provision of this designated service, the custodian agrees to honour any reasonable request made by MUFG Corporate Markets for information or evidence about the underlying account holder in order to allow MUFG Corporate Markets to meet its enhanced due diligence procedures.  Does the custodian agree?	No	Yes

Please provide the legal name and regulator registration details of the <u>underlying account holder</u> named or to be named in the register.

Name of underlying account holder:

Regulator Name:

Registration Type: ACN, ABN, ARBN, ARSN, RSE, AFSL, RSL, ACLN etc:

Registration Number:

Excepting the below circumstances where the custodian answered NO to <u>any</u> of the above questions, no other information about the underlying account holder is required to be collected by MUFG Corporate Markets. However, further information about the custodian as a company is required to be collected and verified by MUFG Corporate Markets in accordance with the chapter 4 AML/CTF rules. Please complete the rest of this form for the custodian.

#### Excepting circumstances

If you answered NO to <u>any</u> of the above questions, then MUFG Corporate Markets is <u>unable</u> to apply the chapter 4, part 4.4 custodian rules to this account. MUFG Corporate Markets is thus obligated to conduct full KYC on the underlying account holder named or to be named in the register including any named nominee, <u>and</u> the trustees, beneficial owners and controlling persons of the underlying named account in addition to the custodian. Therefore, please complete the required forms and provide identity evidence for all parties connected to this account.

### **Proprietary and Private Companies: Director Details**

If the entity is a proprietary or private company, provide the full name of each director of the company. If there are more than 2 directors, copy this page and complete this section for the additional directors, or attach a separate sheet with the details.

Full Name of Director

Full Name of Director

be completed by private or proprietary	Investors who are NOT licensed.
Section 3 - to	Company

# Section 3 Proprietary or Private Companies - Beneficial Owners and Controlling Person Details

If the entity is a proprietary or private company that is NOT licensed (e.g. AFSL, RSL, ACLN), provide the full name and residential street address of the ultimate individual beneficial owners and controlling persons who directly or indirectly own, hold or control 25% or more of the issued capital\*.

If there are more than 2 beneficial owners and controlling persons, copy this page and complete this section for the additional beneficial owners or controlling

persons, or attach a separate sheet with the details. Name	Date of Birth		,, oog
	DD	MM	YYYY
Residential Street Address (Do not use a PO Box or C/- Address)		luded identity det at section 5.	tails for verification
Name	Date of Birth		
	DD	MM	YYYY

Residential Street Address (Do not use a PO Box or C/- Address)

I have included identity details for verification purposes at section 5.

\* If any shareholders are companies or trusts then you must copy this form and provide information about the individuals who are the ultimate beneficial owners.

to be completed by	Company Investors.
Section 4 -	ublic unlisted

# Section 4 Public Unlisted Company - Controlling Person Details

If the entity is a public unlisted company that is NOT licensed (e.g. AFSL, RSL, ACLN) and is not listed on a securities exchange, provide the full name, residential street address and date of birth of the person who exerts ultimate control over the company by virtue of his/her authority to make policy, financial and operating decisions.

If there is more than 1 controlling person, copy this page and complete this section for the additional controlling person(s), or attach a separate sheet with the details.

Full Name of Controlling Person

Date of Birth

Residential Street Address (Do not use a PO Box or C/- Address)

I have included identity details for verification purposes at section 5.

#### Section 5 **Identification Documents**

Please attach at least 1 identification document which verifies the existence of the company. Please DO NOT attach original documents. Send only certified copies of original documents. Documents will not be returned. Please complete either Option 1 or Option 2 for each individual beneficial owner or controlling person and attach the applicable document(s). If you select option 1, send only certified copies of original documents. If you select Option 2 relating to eVerification (verifying your identity electronically) then also complete Appendix A.

Tick ✓	Company Identity Procedure - Proprietary, Private or Public Unlisted Companies (foreign and domestic)			
	A certificate of registration issued by ASIC or other regulator, a full company search, or the most recent annual statement from ASIC.			
	A licence issued by a domestic or foreign regulator.			
	The company is a charity registered with the ACNC. Please attached a full company search issued in the last 3 months or the most recent annual statement issued by ASIC.			
Tick ✓	Option 1 - Individual Identity Procedure Primary photographic identity document in relation to each Individual Beneficial Owner and Controlling Person from sections 3 and 4			
	Drivers Licence (Not expired)			
	Australian Passport (current or expired in the last 2 years)			
	International Travel Document – foreign passport (Not expired)			
	Proof of Age Card (Not expired)			
	National Identity Card (Not expired)			

Tick ✓	Option 2 - eVerification Identity Procedure in relation to each Individual Beneficial Owner and Controlling Person from sections 3 and 4 Please complete Appendix A for each individual requiring identification from sections 3 and 4.			
	By submitting identity document details at Appendix A, the signing individual agrees that:			
	• he/she is authorised to provide the identity documents for the individuals specified on this form; and			
	he/she understands and has explained to the other individuals specified on this form that their identity document details will be checked against records held by the Issuer or Official Record Holder.			

Director or Sole Director	Ø	Director or Company Secretary	<u> </u>
DD / MM / YYYY			

# **Investor Identification Information Form**



#### **Issuer Details**

Issuer Name (Share company or trust in which you hold securities e.g. Westpac) Sec

Security Code/Description

Section 1 – to be completed by all Investors.

### Trust Identification Details

Trust Name

Section 1

Trustee/Responsible Entity Country of Establishment/Origin

Source of wealth and funds used to purchase/acquire this product (e.g. Revenue, Investments, Sale of Assets, Loan, Contributions, etc.) Provide details

Principal business activity or industry sector e.g. retail, banking, financial services, primary production, mining and exploration, gambling, jewellery dealer, antique dealer etc.

Section 2	Type of Trust and	d Registration Detail	ls	
	lect one of the following types of trusts):		-	
Self-manage	ed superannuation fund	Specify the superannuation fur	nd's ABN or RSE number:	
APRA regist	tered or regulated superannuation fund			
Government	superannuation fund established by legislation	Specify name of legislation est	ablishing the government super fun	d:
	ncludes a regulated pension or retirement fund nent fund is foreign complete the details below for an unregulate	ed trust as this question only applies	s to Australian registered funds.	
Registered r	managed investment scheme in Australia	Specify ABN or ARSN (if applic	cable):	
clients and o	d managed investment scheme that has only wholesale does not make small scale offerings to which section 1012E orations Act 2001 applies (in Australia)			
Other regula oversight of	ated trust (i.e. registered and subject to the regulatory a Commonwealth statutory regulator	Specify the name of the regula	tor (e.g. ASIC, APRA, ATO, ACNC)	:
publicly view register (AC provide an e	lated trust includes a charity that is registered (and vable) with the Australian Charities and Not-for-Profit NC). If the charity is not viewable on the ACNC, please extract of trust deed from section 6 (cover and signing irst two pages)	Specify the trust's ABN or regis	stration/licensing details:	
Other unreg	ulated trust, including a foreign trust or foreign retirement fund	Trust description (e.g.family tru	st or unregulated charitable trust):	
(a) Is the cor	ntribution to the trust by the settlor less than AUD \$10,000?			
Yes	No	Specify the trust's ABN or forei	ign registration number (if any):	
(b) Is the set	ttlor deceased?			
Yes	No	Name of foreign regulator (if ar	ny):	
*If you answ full name of	ered 'No' to either of the questions please provide the the settlor at section 4.	Domestic Trust	Foreign Trust	
		20001.0	. 0.0.9.1	
Section 3	Trust	ee Details		
Trustee 1	I have included identity details for verification purposes at section 6.	Trustee type (tick ✓ one)	Individual	Company
Full Name of Trus	tee		Date of Birth (if an individual)	
			DD MM	YYYY
Trustee Street Ad	dress (Do not use a PO Box or C/- Address)			
Trustee 2	I have included identity details for verification purposes at section 6.	Trustee type (tick ✓ one)	Individual	Company
Full Name of Trus	tee		Date of Birth (if an individual)	
			DD MM	YYYY
Trustee Street Ad	dress (Do not use a PO Box or C/- Address)			

If there are more than 2 trustees, copy this page and complete this section for the additional trustees, or attach a separate sheet with the details.

Section 1	Unregulated and Foreig	ın Trusts: Controllina	Parson Datails - Ann	nointar Sattlar Trusta	a Protecto
Section 4	i Ornicgulatea ana i Orciç	jii irasis. Controlling	i cisoli Detalis - App	Jonney, Jethor, Traste	e, i iotectoi

Provide details of the controlling person(s) of an unregulated or foreign trust. Controlling Person of a trust, means the settlor(s) (if living), the trustee(s), the appointer and the protector(s) (if any), and any other natural person(s) exercising ultimate effective control over the trust (including through a chain of control or ownership). If there is more than 1 controlling person, attach a separate page with the other controlling persons' details.

Controlling Person Type: (Tick all relevant roles)

Trustee

Appointer Se

Protector

Other, Specify:

I have included identity details for verification purposes at section 6.

Full Name

Street Address (Do not use a PO Box or C/- Address)

ate of Birth		
DD	MM	YYYY

# Section 5

# Beneficiary Details for an Unregulated or Foreign Trust entitled to 25%+ benefit of the trust assets or distribution

Full Name of Beneficiary 1 plus photo Id or eVerification at Appendix A

Full Name of Beneficiary 2 plus photo Id or eVerification at Appendix A

Full Name of Beneficiary 3 plus photo Id or eVerification at Appendix A

Full Name of Beneficiary 4 plus photo Id or eVerification at Appendix A

If there are more than 4 beneficiaries, copy this page and complete this section for the additional beneficiaries or attach a separate sheet with the details.

If the terms of the trust identify the beneficiaries by reference to membership of a class – provide details of the class e.g. A Class, B Class, or Children, Grandchildren etc; otherwise provide beneficiary details above. If there are more than 2 classes, copy this page and complete this section for the additional classes, or attach a separate sheet with the details.

Class 1 Class 2

# Section 6 Identification documents for an Unregulated or Foreign Trust

Please attach at least 1 identification document which verifies the existence of the trust. Please **DO NOT** attach original documents. Send only **certified copies** of original documents. Documents will not be returned. Please complete either Option 1 or Option 2 for each individual beneficial owner or controlling person and attach the applicable document(s). If you select option 1, send only certified copies of original documents. If you select Option 2 relating to eVerification (verifying your identity electronically) then also complete Appendix A.

Tick √	Trust Identity Procedure
	A certified copy of the trust deed extract (including cover page, the first two pages and signature page)
	A certificate issued to the trust by ASIC, other regulator or professional association
	Corporate Trustee Identity Procedure Complete the company form about the corporate trustee
Tick √	Option 1 - Individual Identity Procedure Primary photographic identity document in relation to <u>each</u> Individual Beneficial Owner and Controlling Person from sections3, 4 and 5.
	Drivers Licence (Not expired)
	Australian Passport (current or expired in the last 2 years)
	International Travel Document – foreign passport (Not expired)
	Proof of Age Card (Not expired)
	National Identity Card (Not expired)
	All foreign language documents must be accompanied by an English translation prepared by an accredited translator

# Tick Option 2 - eVerification Identity Procedure in relation to each Individual Beneficial Owner and Controlling Person from sections 3, 4 and 5. Please complete Appendix A for each individual requiring identification from sections 3, 4 and 5.

By submitting identity document details at Appendix A, the signing individual agrees that:

- he/she is authorised to provide the identity documents for the individuals specified on this form; and
- he/she understands and has explained to the other individuals specified on this form that their identity document details will be checked against records held by the Issuer or Official Record Holder.

Trustee Signature				Trustee Signature			
				<b>Æ</b>			Ø
Date	DD	N 4 N 4	VVVV				



# APPENDIX A



	eVERIFICATION OF IDENTITY				
If the seller	Company Details  If the seller is an Australian company registered with ASIC or a New Zealand Company registered with the New Zealand Companies Office, provide the following				
ACN or	I II I				
NZBN Option 1 -	– eVerification of Individual Sellers or Authorised Representa				
Tick √ Below	Primary identity document of each Individual seller(s) or Authis transfer form	uthorised Representative, or Director/Secretary of a Company signing			
Full Name	- Individual 1, Authorised Representative or Director of a Company	Full Name - Individual 2, Authorised Representative or Director of a Company			
Residential	Street Address	Residential Street Address			
Suburb/Tov		Suburb/Town State/Territory Post Code / Zip Code			
Country (if	not Australia)  Date of Birth DD/MM/YYYY  DD / MM / YYYYY	Country (if not Australia)  Date of Birth DD/MM/YYYY  DD / MM / YYYYY			
L I cons	ifm that I am authorised to provide the personal details presented and sent to the information being checked with the document issuer or all record holder via third party systems for the purpose of confirming itv.	I confirm that I am authorised to provide the personal details presented and I consent to the information being checked with the document issuer or official record holder via third party systems for the purpose of confirming identity.			
Select 2 ch	•	Select 2 choices			
	ast one option and complete the document details below exactly as he document.	Group 1 Select at least one option and complete the document details below exactly as shown on the document.			
Austra	alian passport New Zealand passport	Australian passport New Zealand passport			
	alian driver's licence issued New Zealand driver's licence tate or territory	Australian driver's licence issued by a state or territory New Zealand driver's licence			
Austra	alian ImmiCard New Zealand birth certificate	Australian ImmiCard New Zealand birth certificate			
match	alian birth certificate (must n your name in the register) mportant notes overleaf **	Australian birth certificate (must match your name in the register) See important notes overleaf **			
State/Territ of Issue	Document Number: e.g. DL number	State/Territory of Issue			
Otherinfer	DD / MM / YYYY	DD / MM / YYYY			
Other infor	Note: For a drivers licence, please provide both the DL card number and DL number.	Other information  Note: For a drivers licence, please provide both the DL card number and DL number.			
Group 2		Group 2			
	ast one option and complete the document details below exactly as he document.	Select at least one option and complete the document details below exactly as shown on the document.			
Medic	care card Ref. Nbr:	Medicare card Ref. Nbr:			
	Green	Green Blue Yellow			
	alian Electoral Roll (AEC)	Centrelink Pension Card or Healthcare Card  Australian Electoral Roll (AEC)			
State/Territ	tory Document Number:	State/Territory Document Number:			
of Issue	e.g. Medicare number Expiry or Issue Date	of Issue e.g. Medicare number Expiry or Issue Date			
Other infor		Other information			
If there are m	nore than 2 individuals signing this form, then copy this page and complet	e Appendix A for the other individuals			
	or authorised person's signature	Individual or authorised person's signature.			
	<u> </u>	<u> </u>			
Date		Date			
DD	/ MM / YYYY	DD / MM / YYYY			

15

Identification sources – you may choose one (1) source each from group 1 and group 2 OR you may choose two (2) sources from group 1. We are unable to accept only group 2 sources for eVerification.

**Document number** means the registration number of the document. This will typically be the driver's licence number, passport number, Medicare card number or birth certificate registration number etc.

#### \*\* Important notes about birth certificates:

Only A.C.T. birth certificates issued from 1930 onwards can be verified electronically. If you were born in the A.C.T. before 1930 either select a different group 1 identification source or provide a certified copy of your birth certificate and also choose a group 2 identification source. For A.C.T. birth certificates issued between 1930 and May 2002, provide the **registration number** and also the **certificate issue date** e.g. 21 Jan 1963 using the 'Expiry or Issue Date' field. For A.C.T. birth certificates issued after May 2002, provide the **registration number** and **certificate issue date** and also provide the **certificate number** using the 'Other Information' field.

For N.S.W. birth certificates provide the registration number and the registration year e.g. 1952 using the 'Expiry or Issue Date' field.

For N.T. birth certificates provide the **registration number** and the **certificate issue date** e.g. 21 Jan 1963 using the 'Expiry or Issue Date' field <u>and</u> if your N.T. birth certificate was issued from 1999 onwards, also provide the **certificate number** using the 'Other Information' field.

For QLD birth certificates, provide the registration number and the registration date using the 'Expiry or Issue Date field above.

For S.A. birth certificates provide the **registration number** and the **certificate issue date** e.g. 21 Jan 1963 using the 'Expiry or Issue Date' field <u>and</u> also provide the **certificate number** (if any) in the 'Other Information' field. Typically, more recent S.A. birth certificates issued on multi-coloured or light blue paper will have a certificate number.

For TAS birth certificates provide the registration number and the registration year e.g. 1952 using the 'Expiry or Issue Date' field.

For VIC birth certificates provide the registration number and the registration year e.g. 1952 using the 'Expiry or Issue Date' field.

Only W.A. birth certificates issued from 1930 onwards can be verified electronically. If you were born in W.A. before 1930 either select a different group 1 identification source or provide a certified copy of your birth certificate and also choose a group 2 identification source. For W.A. birth certificates issued from 1930 onwards, provide the **registration number** and the **registration year** e.g. 1952 using the 'Expiry or Issue Date' field **and** provide the **registration district** noted on birth certificates typically issued between 1930 and 1983 using the 'Other Information' field.